



Dear Tony,

I am taking the time to write and sincerely thank you for the fantastic efforts you have shown to getting my book keeping back on track.

I have struggled to try and stay on top of my paperwork and inevitably found myself in a desperate rush come the end of my VAT quarter to get my paperwork up to date in order to calculate and submit VAT.

I have always known I needed to get more organised, but before I got around to it another VAT quarter would have ended and I would be back in the same desperate situation over and over.

I believe I fell into the preconception that it would cost a small business too much money to employ and book keeper, and the benefits wouldn't stack up to the outlay, but now can honestly admit how wrong I have been.

Your rates have been highly competitive, your work in organising me and my paperwork has been fantastic, and I would and already have recommended you to anyone I come into contact with who could benefit from the same services I receive from you.

Falling into the trap of believing I could do this myself and I couldn't afford a professional and highly competent book keeper like yourself is now a mistake I have learnt from and once again thank you for the great work so far and on into the future.

Kindest Regards

Craig Moore
Envizage Group